

CITY OF BERKLEY
BEAUTIFICATION ADVISORY COMMITTEE

MINUTES OF MEETING
Wednesday, August 27, 2025
6:30 P.M. 2nd Floor Public Safety Building

PRESENT: Gary Elrod (Chair)
Ethan Fogle (Vice Chair)
Stephen Bard (Secretary)
Taylor Bellopatrick
Nicole Burgess
Jenna Hatala
Lynn Khadra
Terry Meek

IN ATTENDANCE: Shawn Young (Staff Liaison)

**EXCUSED
ABSENCES** Greg Patterson (City Council Liaison)

ABSENCES: Jeremy Coan
Anela Mihaescu

AGENDA

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes July 23, 2025
4. Landscape of the Year
5. Holiday Parade and Winter Luminaries
6. Adopt a Garden
7. Summer/Fall Cleanups
8. Touch-A-Truck Event – September 13, 2025
9. Staff Liaison Update – Shawn Young
10. City Council Liaison Update – Greg Patterson
11. Other Items
12. Adjourn

Meeting was called to order at 6:32

1. Roll Call

2. Agenda for the Meeting was approved

3. Minutes of the July 23rd, 2025 Meeting were approved

4. Landscapes of the Year

Throughout the summer Members surveyed properties within the City for nomination of Landscape of the Year recognition. One property was nominated with nine other properties under consideration. Due to changes within the Committee and the other projects the Committee is involved with, the Members agreed to resume this project next summer.

5. Holiday Parade and Luminaries

Gary encouraged Members to continue to think about options for the Holiday Parade. Details for the Holiday Parade and Luminaires initiative will be discussed in future meetings.

6. Adopt a Garden

Jenna volunteered to develop a logo for the Committee and the logo will be debuted with the Adopt a Garden Brochure. The informative brochure will be available at the September 13th, Touch-A-Truck event. After the event, proposed plots, will be evaluated and 10 – 12 plots are planned to be assigned to residents and one plot that will be maintained by the BAC. The launch is scheduled for spring 2026.

7. Final Late Summer / Fall Cleanups

The Members agreed to meet at 9:00 a.m. on September 21st to perform site cleanups. The planned sites include the DPW entrance, Community Center and the bus stop at Twelve Mile.

8. Touch-A-Truck Event

Available Members will attend the Touch-A-Truck Event on September 13th from 10:00 am to 1:00 pm to promote the Adopt a Garden project and other BAC projects and initiatives.

9. Staff Liaison Update – Shawn Young

Shawn informed the Committee that approximately 130 residents have requested tress (200 trees budgeted) as part of this year's planting .Other avenues to promote the planting were briefly discussed with some Members volunteering to distribute flyers in areas of low tree presence based on the most recent Tree Canopy Study.

10. City Council Liaison Update – Greg Patterson

Greg Patterson was unable to attend the meeting. In his absence, Gary conveyed Greg's message that due to City Council availability some City Council Member's assignments to City Boards and Commission's may change.

11. Other Items

No other items were discussed.

12. Meeting adjourned at 7:28.

Next Meeting scheduled for September 24th on the 2nd Floor of the Public Safety Building at 6:30 pm.

Minutes prepared by: Stephen Bard, (Secretary) on September 2, 2025.